**PRACTICE PARTICIPATION MEETING MINUTES**

**Monday 4th December 2017**

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| **Name**  | **Initials** | **Attended** | **Apology** |
| Gill Wright (PM) | GW | BD21301_ |  |
| Eileen Day (Reception/Admin) | ED | BD21301_ |  |
| Brenda Bartlett (Patient) | BB | BD21301_ |  |
| Rebecca Clark (Patient) - Chair | RC |  | BD21301_ |
| Stella O’Brien (Patient) - Second | SO |  | BD21301_ |
| Roger Sweet (Patient)  | RS | BD21301_ |  |
| Zena-Marie Sherman (Patient) - Secretary | ZS |  BD21301_ |  |
| Lara Akpojiyovwi (Patient) | LA |  | BD21301_ |
| Judith Bryan (Patient) | JB |  |  BD21301_ |
| Dr Kate Love (Patient) | KL |  | BD21301_ |
| Paul Flaherty (Patient) | PF |  | BD21301_ |
| Deirdre Beecher (Patient) | DB |  | BD21301_ |
| David Smith (Patient) | DS |  | BD21301_ |
| Ian Parkin (Patient) | IP |  | BD21301_ |

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| **No.** | **Item** |
| **1** |  **Welcome & Apologies*** As noted above
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| **2** | Minutes of the last meeting agreed as accurate. Copies emailed and given to group. |
| **3** | No actions from last meeting |
| **4** | **Coin Street & Colombo Wellbeing Programmes Presentation & Talk*** Laura Reynolds and her colleague gave a talk to the group on the various activities, groups and sessions that are available either at Coin Street or the Colombo Centre for patients and local people. These included:
* Gentle Gardening Club – Colombo Centre
* Coin Street Over 50s Programme
* Coin Street Training & Employment Support
* Coffee Mornings – Colombo Centre
* And many more. Laura can be contacted – on l.reynolds@coinstreet.org or 07557740442
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| **5** |  **Extended Primary Care Service*** GW handed out the 8 to 8 leaflets available in the surgery and explained about the extra GP and nurse appointments available at the extended primary care service which is located at Spa Medical Centre, Bermondsey SE16 4BN.
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| **6** | **Staff Update**GW told the group that Dr Lili Topham would be going on maternity leave in January 2018 and would be taking 1 year off.Dr Mahal had a daughter and she has named her Serena.We have two new doctors starting in January 2018 to cover maternity leave. I female Doctor Banerjee and 1 male Dr Barber.We also have 2 new receptionists – Albina & BridgetBB commented on how very helpful and caring Meriem (receptionist) had been when she had been very ill recently and wanted her best wishes to be forwarded. “She is an excellent receptionist.” |
| **7** |  **NAPP** Bulletin GW printed the latest NAPP bulletin and was given to PPG members.  The E-bulletin for November was distributed to the group. All previous bulletins can  be found at the following website: [http://www.napp.org.uk/latestebulletins.html](https://web.nhs.net/OWA/redir.aspx?SURL=m8Ij5U_sYu9dgwHns61yifMLMfwjO3A3UdFYBnki3inh4BOajjrSCGgAdAB0AHAAOgAvAC8AdwB3AHcALgBuAGEAcABwAC4AbwByAGcALgB1AGsALwBsAGEAdABlAHMAdABlAGIAdQBsAGwAZQB0AGkAbgBzAC4AaAB0AG0AbAA.&URL=http%3a%2f%2fwww.napp.org.uk%2flatestebulletins.html) |
| **8** | * **Patient feedback**
* **FFT in Sept= responses; 64 extremely likely; 33 likely; 2 neither likely or unlikely, 2 Unlikely, 2 extremely unlikely, 2 Don’t know**
* **FFT in October = responses; 64 extremely likely; 30 likely; 1 neither likely or unlikely, 3 extremely unlikely, 3 Unlikely, 0 don’t know**
* **FFT in Nov= responses; 66 extremely likely; 25 likely; 5 neither likely or unlikely, 5 extremely unlikely, 3 Unlikely, 0 don’t know**
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| **9** | **Commissioning Update**IP had attended the last Locality meeting on behalf of the practice**.** |
| **10** |  **Flu Update & Any other business** GW informed the group that the practice was now in full swing of giving flu jabs.  >65 – 67% as at today.  |

**Proposed Date of next meeting:– Monday 5th March 2018**